



भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(Central University, Govt. of India)

HEADQUARTERS

Ref.No.IMU-HQ/C/13/33/01/2019-VOI-III-ESETT

Dated: 30.9.2020

Instructions for conduct of DNS leading to B Sc (Applied Nautical Science) (DLP) – October 2020 Examinations

Sub: Change in the mode for conduct of 3rd, 4th and 5th Semester DLP examinations – Rescheduling of DLP Examinations – regarding.

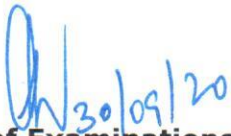
1. It is notified vide notification dated: 17.9.2020 that the DLP Examinations will be conducted in four Test Centre (IMU Chennai Campus; IMU Navi Mumbai Campus; IMU Kolkata Campus and ARI, New Delhi) through Pen-Paper Mode from 06.10.2020 to 08.10.2020.
2. Due to the prevailing pandemic situations and some of Test Centres falling under Containment Zone, it has been decided to change in the mode of conduct of Examinations from attending examinations at Test Centres to attending examinations from home and monitored through online.
3. In view of this, the students have to write the examinations in A-4 Sheets from their residence. During the complete examination period, students should be available online (Google Meet / Zoom/equivalent app) as decided by the Institute, which will be monitored by the Hall Superintendents of the Institute
4. The concerned Campuses/ Institutes have to create a Meeting Link through Google Meet / Zoom/equivalent app for every 25 students and the same has to be intimated to the students well in advance.
5. The HoD/HoD (i/c) of IMU Campuses/the Principals of the Concerned Affiliated Institutes are appointed as Chief Superintendent for conduct of DLP examinations. Chief Superintendent in turn will appoint Hall Superintendents (Invigilators) for every 25 students for monitoring the examinations through Online (Zoom/ Google Meet/equivalent app).

6. During Examination day, question paper will be shared with the Chief Superintendents 30 minutes prior to the Examinations. The Chief Superintendent has to arrange to share the question paper to the students during the examination period.
7. An additional half-an-hour time will be provided to the students to scan the answer scripts and send it the designated email, as decided by the Institute. Late submission of Answer Scripts for whatever reasons cannot be considered for valuation and will be treated as arrear for that exam.
8. On receipt of answer scripts, the concerned Institute has to arrange to evaluate the same within 10 days and upload the marks in the College Portal. The date for enabling the Portal will be intimated in due course.
9. The Institutes have to do one Mock Test in order to familiarize with the examination process.
10. The students of the disaffiliated Institutes will be assigned to the IMU Campuses. Details will be provided to the concerned IMU Campuses in due course.
11. The Chief Superintendents are requested to submit an "Undertaking" stating that he/she has gone through the Scheme document thoroughly and understood the same. He/she will conduct the Examinations as per the instructions issued by the CoE. The Undertaking should reach the CoE's Office by an email on or before 05.10.2020.
12. Accordingly, the DLP Examinations are rescheduled as per the time table given below:

F/N : 10:00 am to 01:00 pm				
Third Semester				
S No	Programme	Date	Sub Code	Sub Name
1	DLP	15.10.2020	UD11T2301	Navigation
Fourth Semester				
S No	Programme	Date	Sub Code	Sub Name
2	DLP	16.10.2020	UD11T2401	Cargo Handling & Stowage
Fifth Semester				
S No	Programme	Date	Sub Code	Sub Name
3	DLP	17.10.2020	UD11T2501	Controlling the Operations of the Ship and Care for persons on board

Note: Half an hour additional time will be provided for scanning of answer scripts and sending it to the designated email. Late submission of Answer Scripts for whatever reasons cannot be considered for valuation and will be treated as arrear for that exam.

13. In view of the rescheduling, the cut-off date for registering for October 2020 Examinations has been extended up to 07.10.2020


Controller of Examinations [i/c]

To:

- 1. All Directors of IMU Campuses.**
- 2. The Principals of all Affiliated Institutes.**

Copy To:

Head (CTCE & ACR)